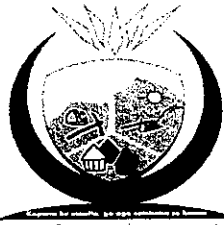


HEAD OFFICE

303 Church Street
 Private Bag X 44
 MOGWADI 0715
 Telephone: (015) 501 0243/4
 Fax no : (015) 501 0419
 E-mail: info@molemole.gov.za

**Molemole Municipality****MOREBENG BRANCH OFFICE**

25 Cnr. Roets & Viviers Street
 MOREBENG 0810
 Telephone : (015) 397 4333 / (015) 397 4327
 Fax no : (015) 397 4334

www.molemole.gov.za

ALL CORRESPONDENCE TO BE ADDRESSED TO THE MUNICIPAL MANAGER

Enquiries: Mabote N.J

Reference: 8/1/1: FIN 00

1 June 2016

Molemole municipality is hereby inviting proposals with quotations from prospective service providers for the training of Bid Committees (Specification, Evaluation and Adjudication) for Procurement Excellency.

Module Description	Quantity	NQF level required	Credits
Bid Committee for Procurement Excellency	25	Level 5	15

- **N.B: The training facilities for the programs must be included in the quotation.**
- **N.B Duration of the course must at least be minimum of 3 (three) days.**

The following documentation should accompany your quotations:

- a) Company registration certificate
- b) An original valid Tax clearance certificate
- c) Completed declaration form (downloadable on municipal website)
- d) An original or certified copy of valid BBBEE certificate (if applicable)

The following conditions will apply:

- Quotation must be on an official letterhead of the company;
- Price(s) quoted must be valid for at least thirty (30) days from the date of this offer;
- Price (s) must be firm and inclusive of VAT;
- Delivery must be made within 14 days. Failure to deliver within 14 day may result in the municipality cancelling its order.
- Payment will be effected within 30 days of receipt of invoice.

EVALUATION CRITERIA

The bid will be evaluated based on:

- **Functionality = 70 points**
- **Minimum Quality Score = 60%**

<u>Criteria</u>	<u>Weight</u>
Qualification and accreditation ✓ Detailed CV and at least NQF level 5 qualification of the facilitator	10 points
Specific matter-experience ✓ Attach at least 3 reference letters training in any sector (10 points per letter/order)	30 points

Vision: A developmental people driven organization that serves its people

Mission: To provide essential and sustainable services in an efficient and effective manner



Experience-Local Government ✓ Attach at least 3 reference letters for training in local government (10 points per letter/order)	30 points
--	-----------

- **Preference point system, (80/20).** Whereas 80 points will be for price and 20 for preference as per PPPFA of 2000, BBBEEA of 2003 and preferential procurement regulation of 2001.

Kindly direct all technical enquiries to **Mr. Mabote NJ** at **015 501 2316** between **08:00** and **16:30**. All quotations should be submitted at Mogwadi Municipal Tender Box by the latest **8 June 2016** at **12:00**, clearly marked **“TRAINING OF BID COMMITTEES FOR PROCUREMENT EXCELLENCY”**. No quotation will be accepted after the closing date.

Molemole municipality reserves the right to accept any quotation.



Mr. Makhura N.I
MUNICIPAL MANAGER

Vision: A developmental people driven organization that serves its people

Mission: To provide essential and sustainable services in an efficient and effective manner

